



Ministikwan Gathering Place:
Local Food Infrastructure Project RFP
Addendum #1 dated Aug 11, 2021

Responsible Officer
Millie Campbell
millie1.garcelon@mltc.net

DRAFT #1 Aug 11, 2021

Aug 11, 2021

Request for Proposal for LFIF – MLCN#001

Addendum #1 – Aug 11, 2021

This addendum to the Request for Proposal shall be effective as of Aug 11, 2021.

Notice to all Potential Respondents:

The Request for Proposal is modified as set forth in this Addendum. The original RFP Documents and any previously issued addenda remain in full force and effect, except as modified by this Addendum, which is hereby incorporated in and forms part of the RFP. Respondent shall take this Addendum into consideration when preparing and submitting its Proposal.

Section 1.0 - Amendments to RFP

1.1 Section A : Proposal Instructions & Information

The RFP is amended to permit the scheduling of a 2nd site visit. The mandatory site visit requirement is amended to state that a proponent must attend at least 1 of the 2 scheduled site visits, and all references to “the mandatory site visit” throughout the RFP shall be amended accordingly. In response to this amendment, the deadlines in the RFP are amended as follows:

Registration Deadline for Site Visit #1	July 26, 2021 at 3pm
Mandatory Site Visit #1	July 27, 2021 at 10am
Registration Deadline for Site Visit #2	Aug 13, 2021 at 3pm
Mandatory Site Visit #2 (note: only 1 site visit is required for each proponent; if you previously attended Mandatory Site Visit #1 you are not required to attend Mandatory Site Visit #2.)	Aug 16, 2021 at 1pm
Last Day for Questions	Sept 01, 2021 at 3pm
Deadline for Issuing Addenda	Sept 08, 2021 at 3pm
Closing Date & Time for Submission of Proposals	Sept 15, 2021 at 3pm



1.2 Section F3 Pricing Offer, page 27: Pricing in section **F3 Pricing Offer** should assume the minimum range of soil, composted manure and bark as specified in section **C7 Detailed Scope of the Work**. Any amounts in excess of the minimum range of soil, composted manure and/or bark that are required to perform the Work will be priced using the specific unit prices in section F6 Materials/Supplies Unit Prices. Proponent should ensure a specific unit price is included for soil, composted manure and bark in their proposal.

1.3 Section F4 Alternate Pricing, page 28: Providing alternate pricing in the event that the lake water is not suitable will be removed. MLTC anticipates that the lake water will be suitable and does not require alternative pricing on this item.

Section 2 - Questions & Answers

2.1 Question: Can you extend the tender close date please by at least two weeks? Pricing wont be able to come in for this fast enough at the current deadline

Answer: Yes the deadline has been adjusted to Sept 6, 2021 at 3:00pm as indicated above under Addendum #1 – Section 1.1.

2.2 Question: Can you tell me what the estimated project budget is?

Answer: Yes, the estimate is a very rough estimate so please take the time to carefully consider costs in your proposal using accurate sources. MLTC anticipates that this project will cost \$180,000.00 to \$200,000.00 to complete.

2.3 Question: Do you have a detailed spec on the greenhouse that you want to see quoted? There are \$25,000 ones and \$75,000 ones....and everything in between

Answer: MLTC does not have detailed specs for a greenhouse, other than the requirements specifically identified in the RFP. MLTC will review and consider the proposed specifications for the greenhouse (including the alternative sizing) in each proponent's proposal. MLTC has reviewed the Freestanding polycarbonate greenhouses (24'x 96' and the alternative 24' x 48' size) available at The Professional Gardener Co. Ltd in Calgary and, in general, would consider greenhouses of the same or similar quality. Proponents are encouraged to contact Krista Budvarson at The Professional Gardener Co. Ltd in Calgary (krista.budvarson@progardener.ca) or 403-263-4200 if they are interested in viewing the greenhouses mentioned above. However, for the purpose of this RFP, MLTC does not consider The Professional Gardener Co. Ltd. an exclusive or preferred supplier for this purpose.

MLTC H & SD
8002 Flying Dust Reserve
Meadow Lake
S9X 1T8
306-236-5817



Proponents should include detailed information on the proposed greenhouse in their proposal for MLTC's consideration.

2.4 Question: Water supply: Derek believes the most cost effective solution to this would be to pump out the lake. Can you get permission for this? Or approve it as a detail to quote off of? If we use this as a base for the quotation, if we can't get permission to pump out of the lake, then there would be change orders requested.

Answer: MLTC agrees that the lake water is likely a good source of water and proponents can assume the lake water is available for this purpose in their proposal (including their Section F3 Pricing Offer). The request for alternate pricing for an alternative water source in Section F4 Alternative Pricing has been removed as indicated above in Addendum # 1 Section 1.3.

2.5 Question: Can you be more detailed on how much earth is required. Detailing a range of 70-130 yards for example is too hard to quote. I would quote the smaller amount always which may not be sufficient.

Answer: The more soil and composted manure that is used, the better the growth in the garden and orchard areas. This is an important aspect of pricing. In order to make this easier to price we have asked that your F3 pricing reflect the minimum yardage for soil, composted manure and bark as stated in RFP Section C7 Detailed Scope of the Work . Any amounts required to complete the Work that are above the minimums will be priced at the unit prices required in RFP Section F6 Materials/Supplies Unit Prices.

2.6 Question: Do we need to leave the land in its natural state at the site?

Answer: All areas that are not being modified according to RFP Section C7 Detailed Scope of the Work can be left in their natural state. It is anticipated that disruption to the natural landscape will need to occur to prepare access to the site and areas to be worked in and to carry out the Work described in Section C7; however consideration of environmental impacts to the water and the growing areas should also be considered and any negative impacts should be mitigated.

END OF ADDENDUM

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